



# Rules

As a student, a faculty member, or a visitor at ISM University, it is important to follow certain rules of behaviour on the university premises to ensure a safe, respectful, and productive environment for everyone. Below are some general rules of behaviour to keep in mind:

- 1. Respect university property and belongings.** Do not tamper with or damage university property, including general spaces, classrooms, equipment, or facilities. Please, report any damage immediately to the University staff by e-mail [info@ism.lt](mailto:info@ism.lt)
- 2. Respect other student's personal space and privacy.** Be mindful of noise levels in corridors, particularly during class times, in the library, and students' co-working area. Keep in mind that other students may be working on sensitive projects that require privacy.
- 3. Entrance to the premises** is available with your personalised pass card (ISIC or LSP) from 8 am to 10 pm on working days and from 8 am to 6 pm on weekends. You may enter the premises from Gediminas Avenue (the main entrance), Šv. Jurgio Street (first entrance from Gediminas av.) or K. Sirvydas Street. When entering or leaving the building make sure that the door is securely closed, and an outsider cannot enter the building. If you notice any suspicious activity or individuals, report it immediately to the reception. Ensure the safety of yourself and others.
- 4. Smoking is only permitted** in designated areas located outside in Šv. Jurgio and K. Sirvydo streets. Smoking is prohibited in the area of the main entrance to the University and on the terrace. Make sure to dispose of cigarette butts properly into trash cans.
- 5. Respect the eating area.** Students can eat their hot meals at the students' lounge area on the ground floor, close to the students' co-working area. It is important to clean up after yourself, and dispose of any waste properly. Refrain from eating and drinking (especially if your cup is without a lid) in auditoriums.
- 6. Main hall** is a space for students' relaxations and socializing with one another. Please keep it as clean as possible and do not eat food that has a pungent smell.
- 7. Be sustainable** and use your own water bottles. Water stations are located in the main hall on the first floor and on the second floor next to the auditoriums 210/209.
- 8. Scooter charging space** is on the ground floor next to the entrance to the building from K. Sirvydas Street. This space is monitored by cameras, so feel safe to leave your scooters there.
- 9. Bikes may be kept** just in front of the main entrance from Gediminas Avenue. Use the bikes holders and make sure to put a lock on them. If you forget the lock, you may keep your bike in the

scooter charging space, but please note that this space is not intended for a large number of bikes.

10. **Keep your belongings safe** in the lockers that you may find on the ground floor in the students' co-working space.

11. **Use the cloakroom** that is on the first floor just on the right behind the reception to leave your coats, but not scooters!

12. **Follow safety regulations.** Avoid hazardous materials or equipment, and report any accidents or incidents immediately by email [info@ism.lt](mailto:info@ism.lt) or by phone +370 68708080.

13. **It is forbidden** to use any alcohol and/or drugs on the university premises. Also, if you notice any signs of sexual harassment and discrimination, report immediately by email [info@ism.lt](mailto:info@ism.lt) or by phone +370 68708080.

14. **Use university resources responsibly.** This includes appropriate use of library resources, respecting computer and internet usage policies, and avoiding wasting university resources.

15. **Be respectful and considerate of others.** This includes refraining from disruptive behaviour, such as loud or offensive language, and treating others with kindness and respect. Remember that the university is a diverse community with individuals from different backgrounds and cultures. The university is a place of learning and growth, and it is important to maintain a safe and respectful environment for everyone.

One  
Step  
Ahead

