



GENERAL PROCEDURE OF ADMISSION OF MOTOR VEHICLES TO THE ISM SITE

1. Only the motor vehicles, the information on which has been submitted to administrators or administrators-security employees shall be admitted to the territory of the ISM yard on working days and Saturdays from 7:00 until 17:00.
2. The information on the motor vehicles of the new employees (as well as information on the new vehicles of ISM employees), coming guests, customers, lecturers and other persons, which are admitted to the ISM yard is submitted to administrators or to administrators-security employees by a responsible ISM employee, receiving the abovementioned persons.
3. Administrators or administrators-security employees shall only admit to the ISM yard the motor vehicles, which they have been informed about and the number of vehicles admitted shall not exceed the number of free and non-booked places available in the yard.
4. A responsible person is supposed to inform the arriving guests/customers of the fact, that in the case of absence of free parking places in the yard their vehicle shall not be admitted.
5. The priority to park a vehicle in the ISM yard shall be given to ISM employees and lecturers.
6. On working days and Sundays from 17:00 until 21:00 the number of vehicles admitted to the ISM yard is equal to the number of free and non-booked parking places.
7. Parking employees' vehicles in the ISM yard from 22:00 until 7:00 is prohibited, unless agreed upon with security employees.
8. ISM shall bear no responsibility for safety of the vehicles parked in the yard.
9. Vehicles of ISM Bachelor and Master Students shall be admitted to the ISM yard in accordance with a separate approved procedure.

THE PROCEDURE OF PARKING IN THE ISM YARD APPLICABLE TO THE MANAGEMENT MASTER'S STUDY PROGRAMME STUDENTS

1. Students are entitled to park their vehicles at the territory of the ISM yard during the prescribed hours only and for study purposes exclusively.
2. Only the vehicles of the Master students, who have provided information on their vehicle (the make of the vehicle, colour and state registration number) to coordinator of Master's studies, shall be admitted to the ISM yard.
3. On Fridays and Saturdays from 7:00 until 17:00 only 40 first vehicles of ISM Master Students shall be admitted to the ISM yard, however in the case when there are additional free and non-booked places, more vehicles shall be admitted.
4. Otherwise this group of students is prohibited from parking at the territory of ISM yard.
5. ISM shall bear no responsibility for safety of the vehicles parked in the yard.
6. ISM shall not be held responsible for arranging additional parking places.

THE PROCEDURE OF PARKING IN THE ISM YARD APPLICABLE TO THE BACHELOR'S AND INTERNATIONAL MASTER'S STUDY PROGRAMME STUDENTS

1. Students are entitled to park their vehicles at the territory of the ISM yard during the prescribed hours only and for study purposes exclusively.

2. The number of vehicles of ISM Bachelor's and International Master's study programme students admitted to the ISM yard on working days from 17:00 until 21:00 is equal to the number of free and non-booked places.
3. Otherwise this group of students is prohibited from parking at the territory of ISM yard.
4. A student wishing to enter the yard, has to use the voice transmitting device located next to the automatic traffic control barrier to inform administrator about his/her name, surname, study level and year.
5. ISM shall bear no responsibility for safety of the vehicles parked in the yard.
6. ISM shall not be held responsible for arranging additional parking places.