



**ISM UNIVERSITY OF MANAGEMENT AND ECONOMICS**  
**RECTOR**

**ORDER**  
**FOR THE TIGHTENING PROCESS OF DEBTORS' MANAGEMENT**

14 April 2010 No. 01-07-43

Vilnius

In order to reduce the number of readers in debt to the library and manage the accumulation of high fees for the overdue publications I o r d e r the following:

1. From April 15, 2010 the electronic bills to ISM e-mail have to be sent for those readers, who exceed the overdue fee of 50 litas and have not returned ISM library's publications (books, periodicals, CDs, DVDs, etc.).
2. Transfer readers' personal data to Lindorff Oy for debts' recovery purposes if reader has not settled for library's services or fees.

Rector

Nerijus Pačėsa

Prepared by  
Deputy Head of Library

Giedrė Skusevičienė

14 April 2010